

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
OCTOBER 2, 2006
6:30 P.M.**

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

A. Minutes

1. September 18, 2006 Regular Minutes.....pg. 01-12

B. Tax Matters

1. Annual Request Relief from Charge.....pg. 13-17
2. Annual Tax Settlementpg. 18-67

C. Finance.....pg. 68-73

1) Health Fund Amendment 8-Increase \$17,500

The Health Department has received additional State funding in the amount of \$17,500 for use in the Bio-Terrorism Program 135186. The department requests appropriation of the funds as follows: Office Supplies & Materials \$5,500, Travel Mileage \$5,000, Travel Subsistence \$4,000, Travel Registrations \$1,000 and Telephone \$2,000 for a total of \$17,500.

2) Health Fund Amendment 9-Increase \$25,000

The Health Department anticipates an annual budget shortfall of \$5,000 in the Family Planning Drugs account due to cost increases incurred after adoption of the budget. The department requests appropriation of \$5,000 of Family Planning Escrow Funds to the Family Planning Drugs account to resolve the anticipated shortfall. The department requests an appropriation of \$20,000 from the Child Health Escrow Fund for the mobile dental unit that will serve Brunswick County and New Hanover County children. The unit will be staffed by and domiciled at the New Hanover County Health Department.

3) County Capital Project Fund Amendment 6-Increase \$166,667

County Capital Reserve Fund Amendment 8-Increase Trans to County Cap Project \$16,667

The Brunswick County Airport received notification of the award of a Vision 100 Block Grant in the amount of \$150,000. The local match required of \$16,667 is designated for airport project in the County Capital Reserve. Staff recommends appropriation of the \$150,000 of State DOT funds and \$16,667 of County Capital Reserve funds for the Brunswick County Airport Project #438152.

4) General Fund Amendment 37-Increase \$178,918

Grant funds of \$178,918 remained unspent in the Army Corp of Engineers Mosquito Grant Budget at the end of the 2006 fiscal year. The funds rolled into fund balance at the end of the fiscal year. Staff requests appropriation of the funds in FY 2007 as follows: Salaries and Wages-Overtime \$6,342, Salaries and Wages-Temporary/Part-time \$25,095, FICA \$8,847 and Chemicals \$138,634.

5) Medicaid Expenditures Report

Medicaid expenditures for the month of July 2006 were \$309,814 or 10.91% less than the \$347,750 expended in July 2005. Medicaid expenditures for the month of August 2006 were \$413,218 or 10.99% more than the \$372,295 expended in August 2005. Of the amended annual budget of \$4,714,553 for FY 06/07 15.34% or \$723,032 was expended for the 2 month period. A report is attached for information.

6) Local Option Sales Tax Distribution Report

The total of all local option sales tax articles received for July 2006 was \$2,283,206 or 15.7% more than the \$1,972,753 received in July 2006. Of the annual budget of \$22,540,471, 10.13% was received for the one month reporting. A report is attached for information.

7) Dr. Stephen G. Greiner, President of Brunswick Community College submitted a letter, dated September 19, 2006 to Chairman Sandifer requesting the Brunswick County Board of Commissioners to authorize the use of \$1,000,000 of the 2005 community college general obligation bond proceeds as a match for a \$1,000,000 grant application from the North Carolina Community College System-Facilities and Equipment Fund. The college plans to use the grant funds toward the construction of the Early Childhood Education Center. The College is also requesting signature authority to be the designated agent for Brunswick County for the purpose of the grant process.

Staff recommends the Board of Commissioners authorize the Chairman and the County Manager to sign a letter to Ms. Sharon Rosado, Manager of Administration & Facility Services for the North Carolina Community College System supporting the request by Brunswick Community College for funding of \$1,000,000 from the Community College Facilities and Equipment Fund and confirming a \$1,000,000 match for the Early Childhood Education Center has been approved and will be available by June 30, 2007.

D. Volunteer Center Project “Computers for Kids”pg. 74-76

Staff requests approval of a request to donate county surplus computers to the Brunswick County Volunteer Center “Computers for Kids” Project to help distribute refurbished computers to ensure that each and every student in Brunswick County has the opportunity to have a computer of their own.

E. Operation Services – Love of Christ Ministries Tipping Fee Exemptionpg. 77-79

Staff requests approval to exempt the non-profit group, Love of Christ Ministries from Tipping Fees at the County Landfill.

F. Operation Services –South Brunswick Islands Rotary Club Tipping Fee Exemption pg. 80-82

Staff request approval to exempt the South Brunswick Islands Rotary Club from Tipping Fees at the County Landfill for one event; the Carson and Barnes Performance Circus on October 10, 2006.

G. Review Officer Designation for Maps and Platspg. 83

Staff requests approval of a Resolution Amending Review Officer Designation for Maps and Plats to include Tracy Fields Lanier and Sharon Ann Long Elwood.

H. Proclamation of Domestic Violence Awareness Day	pg. 84
Staff requests approval to approve Proclamation Designating October 27, 2006 as Domestic Violence Awareness Day.	

VI. Public Hearing

1. Planning - Text Amendment Z-06-12 (Leslie Bell).....	pg. 85-89
2. Planning - Map Amendment Z-06-11 (Leslie Bell).....	pg. 90-101
3. Proposed Minimum Housing Code (Jana Berg)	pg. 102-127
4. Proposed Abatement Nuisance of Abandoned Manufactured Homes (Jana Berg)	pg. 128-131
5. Proposed Abandoned Junk & Nuisance Motor Vehicles (Jana Berg)	pg. 132-151

VII. Administrative Report

1. Planning – Zoning Ordinance Text Amendment Z-06-12 - (Leslie Bell)	pg. 152-155
Staff recommends that the Board of Commissioners approve Second Reading and Adoption of Zoning Ordinance Text Amendment Z-06-12.	
2. Planning – Map Amendment Z-06-11 - (Leslie Bell)	pg. 156-169
Staff recommends that the Board of Commissioners approve Second Reading and Adoption of Map Amendment Z-06-11.	
3. Planning – Map Amendment Z-06-13 - (Leslie Bell)	pg. 170-189
Staff recommends that the Board of Commissioners approve First Reading and set a Public Hearing date of November 6, 2006 for Map Amendment Z-06-13.	
4. Planning Map Amendment Z-06-10 (Item 4-Z-05-19) - (Leslie Bell)	pg. 190-196
Staff recommends that the Board of Commissioners reconsider a zoning decision first heard September 5, 2006.	
5. Planning–NCDENR Contracts–Town Creek Access & Nature Park - (Leslie Bell)	pg. 197-202
Staff recommends that the Board of Commissioners approve the Contracts with the North Carolina Department of Environment and Natural Resources.	
6. GIS – Street Names - (Jan Clemmons)	pg. 203-209
Staff recommends that the Board of Commissioners approve First Reading and set a Public Hearing date of October 16, 2006 at 6:30 p.m. for the proposed street names.	
7. Health – Increase Clinical Immunization Fees - (Don Yousey)	pg. 210-212
Staff recommends that the Board of Commissioners approve the Board of Health's recommendation to increase clinical immunization fees and to add and set fees for two new vaccines.	
8. EMS – Memorandum of Agreement – Emergency Debris Removal - (Randy Thompson)	pg. 213-217
Staff recommends that the Board of Commissioners approve a Memorandum of Agreement (MOA) between Brunswick County and the North Carolina Department of Transportation for emergency removal of debris during declared disasters.	
9. Utilities – Contract Raftellis Financial Consultants - (Jerry Pierce)	pg. 218-236
Staff recommends that the Board of Commissioners approve the contract with Raftellis Financial Consultants, Inc., for preparation of a water cost of service study and a wastewater bond feasibility study and authorize the Chairman to execute the contract on behalf of the County.	
10. Utilities – Ocean Ridge Wastewater Improvements - (Jerry Pierce)	pg. 237-238
Staff recommends that the Board of Commissioners approve a budget amendment to account for revenue from Coastal Properties for improvements to the Ocean Ridge Wastewater Treatment Plant and to increase the Southeast Regional Wastewater line item budget to account for the expenses associated with improvements to the Ocean Ridge Wastewater Treatment Plant.	

11. **Utilities - Sludge Removal – Complex Wastewater Lagoon - (*Jerry Pierce*)**..... pg. 239-242
Staff recommends that the Board of Commissioners approve a budget amendment for removal of sludge from the Brunswick County Government Complex Wastewater Lagoon.
12. **Utilities –Contract - Expansion of NE Brunswick Wastewater Plant - (*Jerry Pierce*)**.. pg. 243-258
Staff recommends that the Board of Commissioners approve a contract with McKim and Creed Consulting Engineers for the preparation of a Preliminary Engineering Report for the expansion of the Northeast Brunswick Regional Wastewater Treatment Plant and authorize the Chairman execute the contract on behalf of the County.
13. **Utilities – Contract Amendment – West Brunswick Facility - (*Jerry Pierce*)**..... pg. 259-276
Staff recommends that the Board of Commissioners approve the contract amendment with McKim and Creed for the design of a septage receiving facility at the West Brunswick Regional Water Reclamation Facility and authorize the Chairman to execute the contract amendment on behalf of the County.
14. **Finance –FY 2006-2007 Annual Budget - (*Ann Hardy*)**..... pg. 277-278
Staff recommends that the Board of Commissioners authorize the submittal of the FY 2006-2007 Annual Budget document for GFOA Distinguished Budget Presentation Award.
15. **Finance – Reimbursement Resolution for Planned Capital Projects - (*Ann Hardy*)** pg. 279-283
Staff recommends that the Board of Commissioners adopt the attached reimbursement resolution for the West Brunswick Regional Phase II project, the Shallotte Interconnection Project and the Southwest Line Project.

VIII. Board Appointments

1. Library (District 5 and at-large).....pg. 284
2. Lower Cape Fear River Program Advisory Boardpg. 285-289
3. Tourism Development Authority (Districts 3, 4, 5).....pg. 290
4. Board of Health (1 appointment)pg. 291

IX. County Attorneys Report

1. DOD & Affidavit Darske, LLC water lines at Port Loop Extension Roadpg. 292-299
2. DOD & Affidavit Waterway Landing, LLC.....pg. 300-306
3. Proposed Minimum Housing Code Ordinance.....pg. 307-308
4. Proposed Abatement Nuisance of Abandoned Manufactured Homes Ordinancepg. 309-310
5. Proposed Abandoned Junk & Nuisance Motor Vehicles Ordinancepg. 311-312
6. Closed Session

X. Other Business/Informal Discussion

XI. Adjournment